## Government of NCT of Delhi **DEPARTMENT OF TRADE AND TAXES** (Human Resource Branch) Vyapar Bhawan, I.P. Estate, New Delhi-110 002

No. F.HR/Election 2014/Misc/T&T/ 383-88

Dated: 9/1/4.

## **CIRCULAR**

We have entered the last quarter of the current financial year and there are stringent financial targets to be achieved. Hence, no officer or staff of the Department of Trade and Taxes shall attend the election duty without the prior permission of the Commissioner (VAT) till 31.03.2014. Non-compliance in this regard shall be viewed very seriously and disciplinary action shall be initiated against the defaulters.

This issues with the prior approval of the Commissioner (VAT).

(V.S. RAWAT Spl. Commissioner (HR)

No. F.HR/Election 2014/Misc/T&T/ 3&3-8 &

9/1/14 Dated:

Copy forwarded for information and necessary action to:

1. All Spl./Addl./Joint Commissioners, Department of Trade and Taxes, GNCT of Delhi, Vyapar Bhawan I.P.Estate, New Delhi-02.

2. All Ward/Branch Incharges/Dy. Director (Policy), Department of Trade and Taxes, GNCT of Delhi, Vyapar Bhawan, I.P.Estate, New Delhi-02.

3. Programmer (EDP), Department of Trade and Taxes, GNCT of Delhi, Vyapa ... Bhawan, I.P.Estate, New Delhi-02 for uploading the circular on the website of the Department.

4. All Asstt. Commissioners (VAT)/AVATOs, Department of Trade and Taxes, GNCT of Delhi, Vyapar Bhawan, I.P.Estate, New Delhi-02.

PS to the Commissioner, VAT, Department of Trade and Taxes, GNCT of Delhi Vyapar Bhawan, I.P.Estate, New Delhi-02.

6. Guard File.

(R.C. KALIA) Asstt. Commissioner (HR)

Sh. Kunal Act