

Govt of NCT of Delhi

Department of Trade & Taxes

Vyapar Bhawan, IP Estate, N Delhi

F. 3 (518) (Pduy) 087/Misc. 2015/ 655

Dt 23/08/2016

To

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SUB :- Invitation of short notice Quotation for catering services to be provided from 29<sup>th</sup> august to 2<sup>nd</sup> September, 2016 at COE NACEN, Pushp Vihar, Saket.

Sir,


A training programme will be held w e f 29-08-2016 to 02-09-2016 at Centre of Excellence, NACEN, NBCC Building, 3<sup>rd</sup> Floor, Tower 3 & 4, Pushp Vihar, N Delhi. As such catering quotations are invited for providing food & beverages to the participants and staff. The number of persons to whom catering will be required to be provided will be 70. The menu for catering is attached herewith as Annexure A". Interested parties may send their quotation in sealed envelope addressed to Joint Commissioner (Policy), Deptt of Trade & Taxes, Room No 501, 5<sup>th</sup> Floor, Vyapar Bhawan, IP Estate, Govt of NCT of Delhi, N Delhi subscribed with the work "Catering for GST Training". The quotation should reach the undersigned latest by 1.00pm on 26-08-2016. The quotations will be opened on the same date at 3.00pm in the above mentioned room in the presence of the representative of the firm who may wish to be present there.

Terms and Conditions

1. The rates should be quoted as per the menu mentioned in Annexure A".
2. Applicable taxes should be indicated separately
3. Once accepted, rates will not be altered in any condition.
4. The rates should include all the transport charges and provision of crockery and cutlery as also the bearers and helpers.
5. The quality of food items should be of Highest Standard and should be served in heated condition.
6. No cooking facility will be provided at the venue.
7. No extra payment will be made apart from the rates approved.
8. An undertaking that the firm has not been black listed by any Govt Deptt in the last three years should be given.

*N. A. A.*

9. The firm should be registered with the VAT & service tax department. The registration number of both the departments should be mentioned in the quotation.
10. An undertaking has to be given that the bidder firm agrees with the terms and conditions of the quotation.
11. The firm should have experience of similar work.
12. If any information furnished by the tenderer is found to be incorrect or false at any time, then the contract will be liable to be terminated without any notice.
13. No advance payment shall be made. After completion of the work bills in triplicate will have to be raised.
14. In case of any deficiency in the performance of the work awarded penalty at the rate of 10% of the value of the work shall be levied.
15. The decision of the Commissioner (T& T) will be final.

  
Anand Kumar Tiwari  
( Joint Comm, Policy)

Annexure A

Subject:- **Menu for the Trainers for the GST programme**

<b>Date</b>		<b>29<sup>th</sup> August to 2<sup>nd</sup> September 2016</b>
<b>Venue</b>		Centre of Excellence, National Academy of Customs, Excise and Narcotics (NACEN), 3 <sup>rd</sup> floor, Tower 3 & 4, NBCC Plaza, Sector 5, Pushp Vihar, Saket, New Delhi – 110017.
No. of Pax		70
<b>Menu for Lunch</b>		<b>Soup one (different on each day)</b>
		Two Vegetable dishes
		One non-veg. dish
		One paneer dish
		One dal
		One rice – Plain rice / Jeera rice / Steam rice / Peas Pulao.
		Raita (any one) Plain Dahi/Dahi Bhalla / Mix Raita / Fruit Raita / Pineapple Raita / Boondi Raita
		Indian Breads Roti/Missi Roti/Khasta Roti / Naan / Parantha / Stuff Kulcha
		Desserts (any two) e.g. Ras Malai, Ice Cream
		Salads (any five) Garden Green Salad / Russian Salad / Kachumber Salad / Macroni Salad / Potato in Mint Salad / Sprout Salad / Cheese in Pineapple Salad / Cream Salad / Corn Salad / Cucumber Salad / Khimchi Salad / Potato Anardana Salad / Peanut & Bean Salad / Spinach Salad
<b>Menu for morning tea</b>	a)	Tea / Coffee
	b)	One snack – Pakora / Sandwich Two cookies – Biscuits
<b>Menu for evening tea</b>	a)	Tea / Coffee
	b)	One snack – Paneer Finger Pakora/ cakes etc. Sandwich etc. Two cookies – Biscuits

Mineral water to be supplied to all participants throughout on all five days of training programme.

Mint freshners / toffee all 5 days

*Pawan*