

### 23. RIGHT TO INFORMATION (RTI)

Under the provision of Right to Information Act, 2005, the ward/branch incharges have been designated as Public Information Officers (PIOs). Besides the above, a separate RTI Cell situated at Room No. 311 at 3rd Floor of Vyapar Bhawan is functioning to co-ordinate the issues related to RTI pertaining to this department. The following officers have been designated to act as Public Information Officers in respect of jurisdiction as indicated in column III below:-

S. No.	Designation of the PIO	Jurisdiction
(I)	(II)	(III)
1	VATOs/AVATOs	Concerned wards/branch where they are working as ward/branch incharge
2	AVATO (HQ), Enforcement-I	Enforcement-I
3	A.O. (Accounts)	Accounts Branch
4	Registrar	MAT
5	DR s of Spl. Commissioners/Addl. Commissioners/Jt.Commissioners	All matters relating to appeals/revisions/objections as per jurisdiction of concerned Spl. Commissioners/Addl. Commissioners/Jt.Commissioners

VATO (Co-Ordination) has been designated as Nodal Officer in respect of Co-Ordination branch for providing consolidated information pertaining to RTI on behalf of this department.

The applicant can directly approach the concerned PIOs if the issue pertains to a particular ward/branch/Personal Branch of Spl. Commissioners, Addl. Commissioners & Jt.Commissioners.

If the Applicant is not satisfied with the reply of PIO concerned,he/she may file his/her First Appeal in the office of First Appeallate Authority. Presently Sh. S.R. Kataria, Special Commissioner has been designated as First Appeallate Authority and his official address is as under:

**Room No. 304, 3rd Floor, Vyapar Bhawan, Department of Trade & Taxes, GNCT of Delhi, I.P. Estate, New Delhi-110002.**